

First Lutheran Church Council Meeting Minutes  
April 7, 2022 @ 6:30pm

Members present: Carol Bunge, Sylvester Heeler, Marilyn Hunt, Debbie Taylor, Brenda Bass, Kristy Langdon, Jennifer Bufkin, Pam Farrell, Joyce Stroud, Pastor Sami Pfalzgraf, Jim Pierce (Zoom), Sarah Sedlacek (Zoom), Cyndee Simpson (Zoom)

Members absent: None

Guest: Rachel Bittiker, Director of Community Missions, via Zoom

Meeting called to order by Jim Pierce at 6:36pm.

Rachel Bittiker began the meeting by giving a brief synopsis of the ministry that takes place at The Haven and Juda House. The main source of funding comes from United Way and federal funding. Community Missions also operates the cold weather shelter during inclement winter weather. The Haven can house up to 18 men in dormitory style housing while Juda House has the men living in single apartments. The men all pay rent to live at both places, but also have to show that they were homeless for at least a year prior to moving into The Haven. Three meals a day are provided at The Haven, while the men living at Juda House can come over to the Haven to have supper as they have their own kitchenettes in their apartments. Rachel states that outside groups have been volunteering to come in and cook the evening meals at The Haven in order to support this ministry.

Pastor Sami opened the meeting with prayer.

May Devotions: Carol Bunge

March Council meeting minutes were reviewed as printed and emailed. Brenda will take out the one paragraph that questioned if there had been any more discussion regarding repairs and where money was to be taken from and will include that the money for the flashing repair is to be taken from the Property Budget. *Kris L. made the motion to accept the minutes as corrected. Marilyn H. seconded. Motion carried.*

March Treasurer's Report was postponed at this time as Cyndee has been very sick. She will send out the March reports as soon as she finishes them.

Pastor's Report: Pastor Sami presented her report as printed. Pastor gave an explanation of the App that is available to allow people to give to the church via any device. *Sarah S. made the motion to approve Givelify as another option for people to be able to give financially to the church. Jennifer B. seconded. Discussion. Motion carried.*

## Old Business:

--Staffing update: Brooke McBride is now the Office Administrator. Nila did spend some time with her for orientation. Jim P. also has been working with her during this orientation period. Misty will also be working with her and handing off her duties to Brooke eventually.

--Haven House ministry: Carol B. brought forward that a group from First Lutheran has been helping out with cooking and serving meals several times. First Lutheran continues to serve at Open Door Food Kitchen two times a year. *Carol B. made the motion that First Lutheran Church serve a meal once a month at Haven House. Money to support this ministry to come from the food kitchen dedicated account. Kris L. seconded. Discussion. Motion carried.*

--Synod Assembly delegates: First Lutheran delegates will be Jeff and Kris Langdon, Ray Otto and Pastor Sami. *Marilyn H. made the motion to approve the candidates for Synod Assembly. Debbie T. seconded. Motion carried.*

--Signatures at US Bank: Cyndee states that the signatures at the bank have been updated with Kris L. and Pastor Sami added.

--One time event guidelines: Marilyn states there is no update at this time.

--Sanctuary sound system: Kris provided an update as she spoke with staff at Lanham's. They are still waiting for the handheld microphones to come in.

--Worship streaming technology: Jim gave an update.

--Constitution and Bylaws: tabled

--Tolo estate gift: tabled

## New Business:

--Employee background checks: Jim states that the Synod has contracted with Safe Gathering to complete background checks on staff and other personnel. Safe Gathering also has built in mandatory training that is available.

--Audit report: Laurel G. and Janice H. completed the audit, and all was in compliance.

--Signage: Pastor Sami brought up that it would be helpful if there were a sign to let people know where the church office is. Dave Newman to check on the cost of these signs.

--Parking lot issues: Jim led this discussion after the letter was received from the people who had been using the church parking lot during the week. Jim states he walked around the parking lot and currently there are no potholes, but several of the cracks in the lot are getting bigger. Currently there is no snow removal provided to this parking lot. There are also some weeds around the lot. Dave N. kills the weeds several times a year during the season. Discussion about revisiting the fee increase that was to have taken place the first of April. It was also decided to rope off the stairs in the parking lot. *Sylvester H. made the motion to change the monthly parking lot fee to \$15.00. Marilyn H. seconded. Motion carried.*

--Trash service: Cyndee states that the church has transitioned to Bright trash service and the dumpster was left in the parking lot. The other trash service will come and pick up their dumpster when they can get to it.

Jim P. closed the meeting with prayer.

Meeting adjourned.

Next council meeting: May 12, 2022.

Respectfully submitted,

Brenda Bass, Secretary