

First Lutheran Church Council Meeting Minutes
February 9, 2022 @ 6:30pm

Members present: Carol Bunge, Sylvester Heeler, Marilyn Hunt, Debbie Taylor, Brenda Bass, Kristy Langdon, Jim Pierce, Jennifer Bufkin, Pam Farrell, Sarah Sedlacek (via Zoom), Joyce Stroud, Pastor Sami Pfalzgraf, Cyndee Simpson

Members absent: None

Meeting was called to order at 6:30 p.m. by Jim Pierce.

Brenda B. presented devotions centering around Love. Romans 8:38-39 and John 15:12 were the Scripture readings.

March Devotions: Jennifer B.

Election of Officers (President, Vice-president, and Secretary) *Marilyn H. made the motion to have the current slate of officers serve as this year's officers. Jennifer B. seconded. Motion carried.*

Marilyn H. made the motion to have Cyndee S. serve as treasurer. Jennifer B. seconded. Motion carried.

January Council meeting minutes were reviewed as printed and emailed. *Debbie T. made the motion to accept the minutes as presented. Marilyn H. seconded. Motion carried.*

Annual Meeting Minutes: If there are any other corrections or changes to be made, please send them to Brenda.

January Treasurer's Report was presented by Cyndee S. We have a contract with Waste Management until April 5. After that date our service will transfer to Bright and the budget amounts will be changed after that date. *Kris L. made the motion to accept the Treasurer's Report as presented. Carol B. seconded. Motion carried.*

Pastor's Report: Pastor Sami presented her report as was sent out via email. Pastor Sami will be on vacation from March 5-11. Jim P. will lead worship that week. June 9-11 will be the Synod Assembly and FLC will be able to send two delegates. Pastor Sami gave update on Facebook and the numbers received and the difference between Reach and Engage. On the church's public page Pastor Sami would like to post more photos of the outreach and service that is happening. Only Administrators can post on the public FB

site. There will need to be a media release for children in order to post pictures of them on FB.

Old Business:

--Constitution and By-laws: Jim P. brought up that the item to be decided tonight centered around the quorum needed for congregational meeting. Currently it is required that there be 15% of membership present for a quorum, which is 21 people. After much discussion it was decided to recommend that this percentage be changed to 25% which is 35 people. *It was moved and seconded to propose that the percentage needed at a congregational meeting be changed to 25%. Motion carried.*

The council also recommends that the changes to be made to Constitution and By-laws be introduced in the fall of this year and then the changes would be officially made in the January annual meeting.

--Sanctuary sound system: Kris L. states that she continues to be in contact with Lanham's and has most recently been told that the parts needed for sound system may not be here until the end of March.

--One Time Event Guidelines: Marilyn H. passed out copies to all present. Council is asked to please review between now and the next council meeting. Please send any changes or recommendations to Marilyn via email.

--Staff update: Jim P. and Pastor Sami continue to meet with staff. The inequity between the Director of Music and the Associate Director of Music's salaries continues to be addressed. The Director of Music job description may change with the implementation of a Worship Team to assist with planning worship. Jim P. gave the update on Nila's position and her desire to return to a full-time teaching position. The new job description for Office Administrator has been written and it is ready to be posted and advertised. Discussion regarding the hourly wage and if any benefits are to be paid. Discussion also regarding holidays and if they are to be paid. The position continues to be part-time with 20 hours per week which will also include the worship time on Sunday mornings. The media tech position that Misty Coyle has been fulfilling will be rolled into this new job description as Misty has requested that she would like to be out of this position by the end of May 2022.

--Furniture update: Jim P. extended many thanks to Sylvester H. for making it possible for church to have new office furniture and other chairs around the church.

--Tolo Estate Gift: Continues to be tabled at this time.

New Business:

--2021 Audit: Laurel Goforth has agreed to complete the audit for last year. Cyndee S. will work with her.

--2022 Pay Down the Debt Campaign: Jim P. brought up this item to see what direction the council would like to go in this area. Discussion about options at this time. *Kris L. made the motion to table the discussion of Pay Down the Debt Campaign until later in the year. Joyce S. seconded. Motion carried.*

--Imagine Eleven: Kris L. states that Roger Lenander and Jeff Langdon are working on the program for this summer. *Kris L. made the motion that First Lutheran Church donate \$500 for Imagine Eleven sponsorship. \$500 to be given from Memorial fund. Debbie T. seconded. Motion carried.*

--Building and Parking lot use as potential revenue: Pastor Sami brought forward that we need to begin utilizing the church building and office space more with the possibility of renting office space out during the week. The current charge for people utilizing the church parking lot was also discussed. Sylvester H. made the motion to increase the monthly parking lot fee from \$10 to \$20 beginning April 1. Kris L. seconded. Motion carried.

Pastor Sami closed the meeting with prayer.
Motion made and carried to adjourn.

Next council meeting: March 10, 2022

Meeting adjourned at 8:10pm.

Respectfully submitted,

Brenda Bass, Secretary